Tech Tuesdays

with Happy2Host Education.

A Google For Education and Happy2Host Collaboration

At Happy2Host, we're passionate about collaborating with educators. Our goal is to support and enhance your journey in integrating technology into the classroom, making it a seamless and enriching experience for both you and your students.

Join us in our commitment to continuous, targeted professional development. Our school/college-wide webinar subscription offers educators access to our Tech-Tuned Tuesday webinars, running bi-weekly throughout the 2024-25 academic year.

Convenient Professional Development

Our Tech-Tuned Tuesdays are 45-60 minute sessions, designed with you in mind. Dive into practical insights, explore various subjects, and get hands-on with the latest in EdTech. Curious about what to expect? A sneak peek recording is available here.

Participant Benefits
- Fresh insights every other Tuesday
- Flexibility to access sessions as per your schedule
- Engaging drop-in sessions to discuss and reflect

Audience

Audience Whether you're a primary, secondary or college educator, if you're keen to harness the capabilities of Google Workspace for Education, this series is for you.

Participant Requirements
- Google Workspace account
- Laptop (Mac, PC, or Chromebook)

Webinar Format
- Length: 45-60 minutes
- New session every other Tuesday
- On-demand access

Register Today!

2024-25 Webinar Schedule

New sessions are released every Tuesday at 4:00 PM and can be viewed at any time.
This schedule is tentative and subject to change based on new releases and product updates

| Oct. | Nov. | Dec. | Jan. | Feb. | Mar. | Apr. | May | June |

October 2024
New sessions bi-weekly

Tech Tuesdays with Happy2Host Education.

8th October

Introduction Session: Are you ready to transform your classroom experience?

This introductory workshop will provide educators with a comprehensive overview of Google Workspace for Education. Whether you're new to Google Workspace or simply looking to explore its full potential, this session is for you.

Outcomes
1. Gain a clear understanding of the core components and benefits of Google Workspace for Education.
2. Identify key tools within Google Workspace that can enhance teaching and learning.
3. Develop a plan to integrate Google Workspace into your classroom practices.

Phase Focus - All

22nd October

Unveiling the Power of Gemini: A New Era of Google Workspace Support

Get acquainted with Gemini, the advanced AI assistant within Google Workspace. We'll explore how Gemini can empower teachers and students with efficient task completion and information retrieval.

Outcomes
1. Understand the functionalities and benefits of the Gemini AI assistant.
2. Implement Gemini to streamline tasks and improve productivity.
3. Enhance information retrieval and task management for both teachers and students.

Phase Focus - All

5th November

Adapting to Every Learner: Personalised Learning with Google Workspace

Dive into Google Workspace's adaptive learning capabilities to personalise education for all students. Explore tools that will aid in assessing individual needs, differentiate instruction, and provide targeted support. Learn how to effectively utilise technology to create personalised learning pathways for every student.

Outcomes
1. Use Google Workspace tools to assess and address individual student needs.
2. Differentiate instruction to provide targeted support for diverse learners.
3. Create personalised learning pathways to enhance student success.

Phase Focus - All

19th November

Assessment Reimagined: Using Google Forms & Classroom for Evaluation

Explore Google Forms and Classroom for creating engaging assessments, quizzes, and assignments. Discover features for automated grading, feedback management, and data analysis. Learn how to leverage technology to assess student learning in a more efficient and meaningful way.

Outcomes
1. Create engaging and interactive assessments using Google Forms and Classroom.
2. Implement automated grading and feedback management to streamline evaluation.
3. Use data analysis tools to gain insights into student learning and progress.

Phase Focus - All

3rd December

Embrace the Sheets: Simplifying Spreadsheet Use

Dive into the essentials of sheets with ease and confidence! This session demystifies basic functionalities, from crafting simple formulas and managing data, to creating charts with a few clicks. Transform your apprehension into proficiency and make spreadsheets a valuable ally in your educational journey.

Outcomes
1. Gain confidence in navigating through sheets basics without judgement or complexity.
2. Data Management Made Easy: Learn the straightforward methods of sorting and filtering data to organise your sheets effectively.
3. Graphs & Formulas Demystified: Understand the simple steps to create basic formulas and visually appealing graphs & charts in spreadsheets.

Phase Focus - All

17th December

Unlocking Accessibility for All Learners

Dive deep into Google Workspace's accessibility features, ensuring everyone can participate and thrive. Explore text-to-speech, screen readers, closed captions, and other tools for diverse learning styles and abilities. Learn strategies to create accessible content and assessments for all students.

Outcomes
1. Utilise Google Workspace accessibility features to support diverse learners.
2. Create inclusive and accessible digital content and assessments.
3. Implement strategies to ensure all students can participate fully in digital learning.

Phase Focus - All

December 2024

New sessions bi-weekly

31st December

Break for Christmas Holidays

14th January

Building a Safe and Secure Learning Environment

Explore tools and features within Google Workspace to promote online safety and responsible digital citizenship. Learn how to manage student accounts, monitor activity, and prevent cyberbullying. Discover best practices for fostering a positive and inclusive digital learning environment.

Outcomes
1. Implement strategies for managing student accounts and ensuring online safety.
2. Utilise Google Workspace tools to monitor and address cyberbullying effectively.
3. Foster a digital learning environment that is positive, inclusive, and secure.

Phase Focus - All

28th January

Participants will select the topics for this workshop

Participants will be given the choice to select the topics for this workshop.

Outcomes
Participants will gain advanced knowledge and practical skills in using Google Workspace tools, enhancing their productivity and effectiveness in educational settings.

Phase Focus - All

11th February

Empowering Educators: Addressing Teacher Pain Points

Identify common challenges educators face in the digital classroom and explore Google Workspace solutions. Discover tools for streamlining workflows, reducing administrative tasks, and boosting efficiency. Learn best practices for time management and maintaining a healthy work-life balance.

Outcomes

1. Identify and address common digital classroom challenges using Google Workspace.
2. Streamline administrative tasks to improve efficiency and reduce workload.
3. Apply time management strategies to maintain a healthy work-life balance.

Phase Focus - All

25th February

Q&A

Participants will be given a chance to ask questions relating to previous topics and pain points.

Outcomes
Participants will have the opportunity to address and resolve specific challenges they face with Google Workspace, receiving tailored advice and solutions that can be immediately applied to their educational practices.

Phase Focus - All

11th March

Unleashing Creativity: Collaboration Tools for Deeper Learning

Explore collaborative features within Google Workspace to encourage teamwork, communication, and creative expression. Learn how students can co-create documents, presentations, and projects in real-time. Discover innovative ways to effectively utilise Google Workspace for project-based learning and student engagement.

Outcomes
1. Facilitate student collaboration using Google Workspace tools.
2. Encourage creative expression through real-time co-creation of digital content.
3. Implement project-based learning strategies to enhance student engagement.

Phase Focus - All

25th March

Collaborative Classrooms: Unleashing Creativity with Google Workspace

Explore Google Workspace tools that spark student creativity and collaboration. We'll showcase how students can co-create documents, presentations, and projects in a dynamic and engaging learning environment.

Outcomes
1. Facilitate student collaboration through Google Workspace tools.
2. Promote creativity and innovation in student projects.
3. Create a dynamic and engaging learning environment using collaborative tools.

Phase Focus - All

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8th April

Break for Easter Holidays

22th April

Break for Easter Holidays

29th April

Streamlining Communication: Gmail & Google Calendar for Education

Discover ways to effectively use Gmail and Google Calendar within your institution community. Learn how to create class groups, manage email communication, and schedule events effectively. Explore features that promote streamlined communication between students, teachers, and parents.

Outcomes
1. Improve communication within your school/college community using Gmail and Google Calendar.
2. Efficiently manage class groups and schedule events.
3. Enhance collaboration and communication between students, teachers, and parents.

Phase Focus - All

13th May

Participants will select the topics for this workshop

Participants will be given the choice to select the topics for this workshop.

Outcomes
Participants will gain advanced knowledge and practical skills in using Google Workspace tools, enhancing their productivity and effectiveness in educational settings.

Phase Focus - All

20th May

Break for Exams

3rd June

Part A - Concluding the Academic Year with Confidence

As the school year draws to a close, before you embrace the summer sun, let's ensure you're set for a seamless wrap-up and a head start for the upcoming term. With Happy2Host Education's guidance, you'll not only end this year on a high note but also pave the way for an even brighter next year. Dive into these easy-to-follow steps and guarantee yourself a stress-free summer!

Outcomes
1. Master the techniques of organising and decluttering your Google Drive, ensuring efficient access and storage of essential documents and resources.
2. Delve into the best practices for archiving Google Classrooms, preserving important data while making way for new academic sessions.
3. Discover actionable strategies using Google tools to set up and prepare for the upcoming academic year, ensuring a streamlined start.

Phase Focus - All

Part B - The Future of Education is Now: Google Workspace & Beyond

Discuss the evolving role of technology in education and explore Google's vision for the future of learning. Discover emerging trends and upcoming features within Google Workspace. Learn how to stay up-to-date and continuously improve your use of technology in education.

Outcomes
1. Understand the evolving role of technology in education and its future impact.
2. Explore emerging trends and new features in Google Workspace.
3. Develop strategies to stay current and continuously improve technology integration in education.

Phase Focus - All

Note: For this week the workshop is split into two parts